

SUNSET VIEW HAMLET BOARD MEETING MINUTES - August 5, 2025

PRESENT: DARRELL ORACHESKI, KYLE NERBAS

GUESTS: SHELDON HOOD, RON ROMMEL, KEVIN PAINTER, KEN HERGOTT, DARRYL GREENING, EMILY SMITH, TERESSA KRUECKL, MICHAEL SMITH, ADAM COURT, WANDA COX, ROSALIND NEIS, MELVIN

REGRETS: RHONDA BARTLETT

1. The meeting was called to order by Kyle at 10:00 a.m.
2. The agenda approved by Darrell and seconded by Teressa
3. Minutes of the July 10th meeting adopted by Darrell and seconded by Kyle
4. Delegations
 - a. Darryl Greening provided an update on the multi-purpose courts, noting that construction is nearly complete. While not all invoices have been received, the project is expected to come in under the overall budget. The committee plans to develop a decision tree to ensure resident concerns—particularly related to noise—are addressed. Several mitigation options were discussed and will be further explored. The committee intends to work with the Hamlet Board to transition oversight of the courts and collaborate on policies, including hours of play and permitted uses.
 - b. Michael Smith reported that all equipment was tested in July, and pressure tests indicated that the current hoses are outdated and should be disposed of. He proposed equipment to support the Turtleford Fire Department in a non-firefighting capacity, including a new trailer, high-pressure pump, hose adapters, and a portable water tank. Michael and the Hamlet Board will collaborate to develop a plan and budget and assess associated risks.
5. Communications
 - a. Potholes on Kenderdine: Mitchell Bros have confirmed that, barring any further delays, pothole repairs are scheduled for the week of Aug 5.
 - b. Bike Rack: A request was received for metal bike racks at South Beach and the park. The board will explore options and proceed with ordering two racks.
 - c. Garbage Odor: The recent odor issue has improved following a change in the cleaning chemical used.
6. Standing Items
 - a. Roads: The RM will complete work on the main road leading into the Hamlet as possible.
 - b. Waste Management: The group discussed options to remind residents not to dispose of fish remains in general waste. The preferred option would be to fillet, freeze and return the remains to the lake.
7. Unfinished Business
 - a. Playground washroom: Significant discussion around the type of washroom required or best suited for the park area. The Board will have a plan for the spring.
 - b. Utility Board:

- A recent system glitch following routine maintenance resulted in decreased pressure over the August long weekend. Thanks to residents' diligence, pressure was restored to normal.
 - Two repairs have been completed this year to address line breaks.
 - Three shut-off valves are scheduled to be installed in the fall, with an estimated total cost of approximately \$30,000.
 - The budgeted operating revenue and expenses are projected to result in a deficit of approximately \$30,000. This will be supported by The Hamlet, as outlined in the recently signed MOU.
 - Approximately \$27,000 in utility fees remains outstanding. Overall expenses are within budgeted limits.
 - Policies and internal bylaws will be developed over the winter.
 - Two positions on the Public Utility Board (PUB) will be open next year.
- c. 5 Year Capital Plan - Kyle shared that the plan is a living document developed to support ongoing capital work. Projects currently include:
- Emergency Egress (North End): Estimated cost of \$68,000
 - Drainage Plan: Estimated at \$10,000
 - Parking on Main Beach – Clearing trees on RM land near the path could create additional parking space for ATV's and golf carts.
 - Washrooms – The washroom was converted at the back of the main library, coming in under budget at approximately \$3,500. The remaining funds will be allocated to the addition of a washroom at the park.
 - Multi-Use Court: Construction is nearing completion
 - Court Maintenance: Ongoing upkeep of the multi-purpose courts has been budgeted at \$9,000.
 - Road Maintenance: Budgeted at \$13,000.
- d. Post around speed bumps -
The group discussed potential new locations for speed bumps. It was agreed that additional speed bumps and signage are needed to prevent residents from bypassing existing bumps. The Board will explore potential grant opportunities and obtain pricing through the RM for implementation next year.
- e. Speed Signs – New speed signs have been installed, with 90% of the cost funded by SGI.
- f. South Beach Parking – no update.
8. New Business
- a. The following items were identified for further review and discussion:
- i. Replacement /repairs of concrete pads at the boat launches
 - ii. Replacement of shingles on the maintenance shed
 - iii. Marking of the pipe located in the swim area
 - iv. Consideration of addition a paid secretary/coordinator position to reduce the administration workload of the Hamlet Board, as well as the potential introduction of a per diem for board members. The Board will develop a job description and revisit the discussion at a future meeting.
9. Action Items reviewed.

10. Next Meeting – TBD.

11. Meeting adjourned at 12:21.

| Action | Person Responsible | Date to Be Completed |
|---|--------------------|----------------------|
| Public Washrooms | Kyle | Spring 2026 |
| Speed bump posts | Hamlet Board | May 1, 2025 |
| Have gravel brought in where necessary | Darrel and Kyle | May 2025 |
| Quote to extend drainage | Darrel | May 2025 |
| Speed radar signs | Rhonda | Completed |
| Additional speed bumps & signs | Kyle | |
| Development job description for proposed secretary/coordinator role | Hamlet Board | |
| Review and develop internal bylaw regarding Board member per diems | Hamlet Board | |